



# KITITAS COUNTY

## DEPARTMENT OF PUBLIC WORKS

### MEMORANDUM

**TO:** All Staff  
**FROM:** Public Works Plan Review Team  
**DATE:** November 4, 2025- UPDATE December 10, 2025  
**SUBJECT:** BL-25-00017 Mahre

<b>ACCESS</b>	<ol style="list-style-type: none"> <li>1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access.</li> <li>2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.</li> <li>3. KCC Title 12.04.07.060 requires a minimum 30' easement for a shared residential driveway.</li> <li>4. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.</li> </ol> <p>In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application. (RC)</p> <p>NOTE: Parcel 3; 10197 Home to retain address of 1201 ORCHARD RD at the time of recording.</p>
<b>ENGINEERING</b>	<p>Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)</p>
<b>SURVEY</b>	<p>As the application does not contain a survey map, survey comments are herein reserved until final review. (JT)</p> <p>UPDATE 12/20/25</p> <p>Orchard Rd needs bearings and distances of centerline. (DF)</p>
<b>TRANSPORTATION CONCURRENCY</b>	<p>No transportation concurrency management requirement for this project. (RC)</p>
<b>FLOOD</b>	<p>No comments. (SC)</p>

<b>WATER MITIGATION/ METERING</b>	No comments. (SC)
<b>AIRPORT</b>	No comment. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.